



TimeTrak Professional

A fast, easy to use time tracking solution.

TimeTrak Professional is a time management system that can be used in a myriad of ways for a variety of companies and industries. It is suited for businesses wishing to track time, jobs and projects for users on the go, as well as those in a fixed location.

Create appointments at your desktop or on your tablet or mobile and they will automatically flow through your account, entering the appointment in your calendar in TimeTrak Professional, TimeTrak Mobile and to your TaskTrak Outlook Add-in Module. It is also possible to add serviceable units against a Job or Task, so that you are able to monitor the whereabouts of your assets no matter their location.

- Accuracy - keeps accurate, up-to-date timesheets while giving you an analysis of billable, non-billable and non-productive time.
- Easy to use - TimeTrak is a simple platform that is easy to use. Users can be up and running with little training required due to the simple drag and drop time allocation.
- Scalable - can be tailored to suit the needs of your business, no matter the size or industry.
- Software Integration - you will have full integration with MYOB EXO, TaskTrak, TimeTrak Client Portal, TimeTrak Mobile and Microsoft Outlook (when additional modules are purchased).

Features

- Web-based time and disbursement entry from a PC
- Service coordination and management
- Checking and verification of time entries by employee or by job
- Running client and productivity reports
- View your staff in project or client workgroups to plan out time or check workloads at a glance.
- User & Client mapping
- Access to TimeTrak Knowledge Base enabling users to search or utilise articles, specific site information, schematics and parts lists

Benefits:

- Accessible - can be used on any web interface.
- Accounting Integration - time and materials will be synchronised with MYOB EXO's Job Costing, streamlining your billing process and saving you administrative time.

